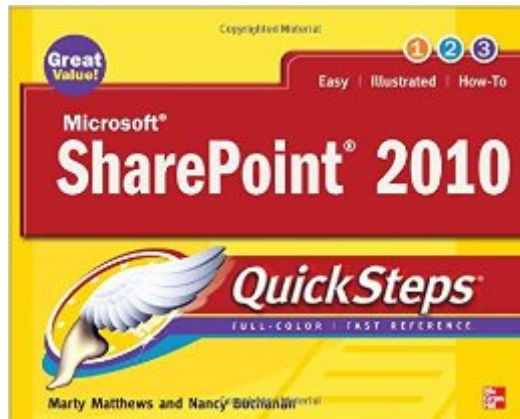


The book was found

Microsoft SharePoint 2010 QuickSteps



Synopsis

Step-by-Step, Full-Color Graphics! Start using SharePoint 2010 right away--the QuickSteps way. Color screenshots and clear instructions make it easy to ramp up on the latest release of Microsoft's powerful collaboration platform. Follow along and quickly learn how to use a SharePoint site, add pages and web parts, create and manage lists and libraries, and integrate with and collaborate using Microsoft Office applications. You'll also find out how to customize pages with SharePoint Designer, use SharePoint Workspace to work offline on SharePoint content, handle permissions and security, and much more. Get up to speed on SharePoint 2010 in no time with help from this practical, fast-paced guide. Use these handy guideposts: Shortcuts for accomplishing common tasks Need-to-know facts in concise narrative Helpful reminders or alternate ways of doing things Bonus information related to the topic being covered Errors and pitfalls to avoid

Book Information

Series: QuickSteps

Paperback: 288 pages

Publisher: McGraw-Hill Education; 1 edition (August 18, 2010)

Language: English

ISBN-10: 0071741933

ISBN-13: 978-0071741934

Product Dimensions: 8 x 0.5 x 9.9 inches

Shipping Weight: 1.4 pounds (View shipping rates and policies)

Average Customer Review: 4.0 out of 5 starsÂ Â See all reviewsÂ (6 customer reviews)

Best Sellers Rank: #1,294,036 in Books (See Top 100 in Books) #81 inÂ Books > Computers & Technology > Business Technology > SharePoint #279 inÂ Books > Computers & Technology > Networking & Cloud Computing > Intranets & Extranets #506 inÂ Books > Computers & Technology > Software > Suites

Customer Reviews

I really like the QuickSteps series. I am a network administrator and I keep a library of these books to loan to my users. This book is especially interesting because the author's have correctly identified the types of SharePoint users. There are the tech gurus who set the system up (like me) and the everyday admins and contributors who build the sites within Sharepoint. Thankfully, this book is now available for the latter users. We have had a SharePoint site for a couple of years, but it fell into disuse for various reasons (basically, I ended up doing everthing). What I want to do is kick-start

some projects and designate some users to manage them. This book does an excellent job of introducing people to SharePoint concepts and giving them great ideas for building sites. I used the book myself to come up with a list of projects. With this book I will be able to hand off the every day duties of managing a SharePoint site to people who will quickly grasp the concepts and create something useful for our organization. Keep in mind that SharePoint is not an "IT Service." It is meant to be used by normal everyday people to build interesting and informative pages. This book hits the mark in that respect.

This book is perfect for end users. It has 260 pages of learning material, where most pages are at least 50% or higher visual content. This is ideal, as my experience with (most) end users is that they will read as little as possible. SharePoint is a visual, graphical collaboration environment, so it seems appropriate that this guide is so visual. It covers all basics very well - so the "Easy", "Illustrated" and "How-To" is precisely what this book offers. Anyone with some SharePoint experience will not likely appreciate this book, clearly this is for beginners only.

Great reference

[Download to continue reading...](#)

Beginning SharePoint 2010 Administration: Microsoft SharePoint Foundation 2010 and Microsoft SharePoint Server 2010 Microsoft SharePoint 2010 QuickSteps Microsoft SharePoint 2010: Building Solutions for SharePoint 2010 (Books for Professionals by Professionals) Office and SharePoint 2010 User's Guide: Integrating SharePoint with Excel, Outlook, Access and Word (Expert's Voice in Office and Sharepoint) Using Microsoft InfoPath 2010 with Microsoft SharePoint 2010 Step by Step SharePoint 2010 User's Guide: Learning Microsoft's Business Collaboration Platform (Expert's Voice in Sharepoint) How to Do Everything Microsoft SharePoint 2013: Microsoft SharePoint 2013 Exam Ref 70-331 Core Solutions of Microsoft SharePoint Server 2013 (MCSE): Core Solutions of Microsoft SharePoint Server 2013 SharePoint 2010 Development with Visual Studio 2010 (Microsoft Windows Development Series) Self-Paced Training Kit (Exam 70-667) Configuring Microsoft SharePoint 2010 (MCTS) (Microsoft Press Training Kit) Office 2016 For Beginners- The PERFECT Guide on Microsoft Office: Including Microsoft Excel Microsoft PowerPoint Microsoft Word Microsoft Access and more! Windows 8.1 for Seniors QuickSteps Microsoft SharePoint 2010 Quick Reference Guide: Introduction (Cheat Sheet of Instructions, Tips & Shortcuts - Laminated Card) Designing Forms for SharePoint and InfoPath: Using InfoPath Designer 2010 (2nd Edition) (Microsoft Windows Development Series) MOS 2010 Study Guide for Microsoft Word Expert, Excel

Expert, Access, and SharePoint Exams (MOS Study Guide) Microsoft SharePoint 2010 Plain & Simple Microsoft SharePoint Foundation 2010 Step by Step Essential SharePoint 2010: Overview, Governance, and Planning (Addison-Wesley Microsoft Technology Series) Microsoft SharePoint 2010 Unleashed Microsoft SharePoint Designer 2010 Step by Step

[Dmca](#)